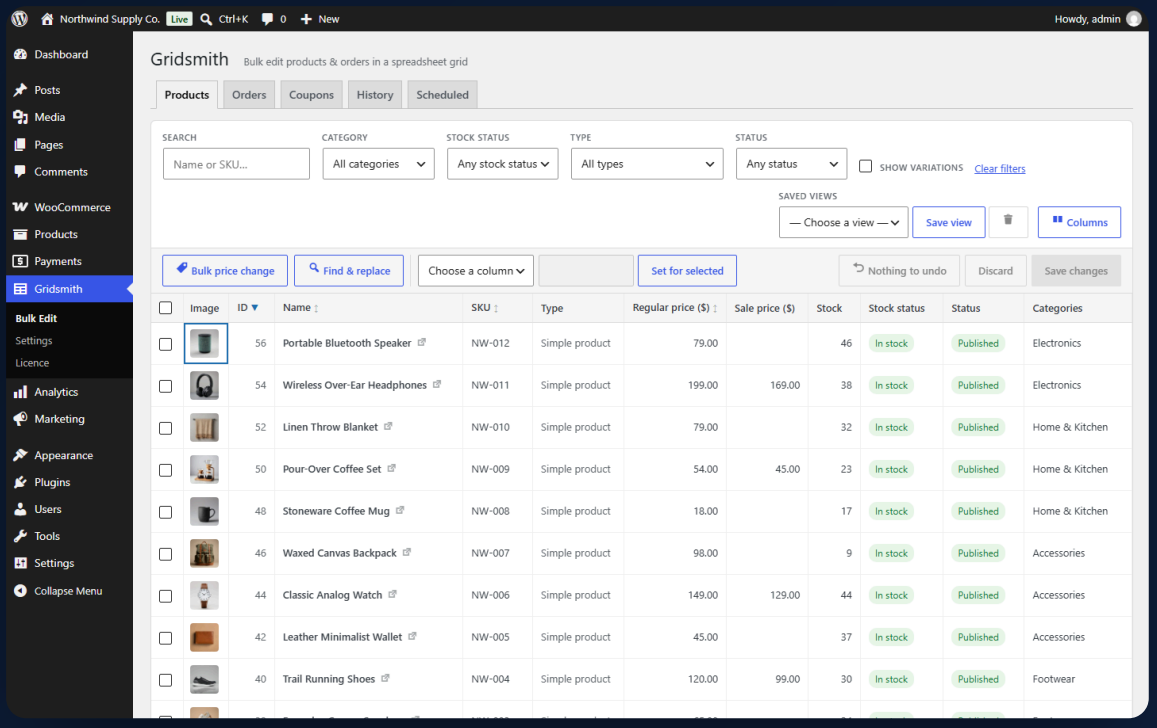
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WOOCOMMERCE PLUGIN · USER GUIDE

Gridsmith — Bulk Edit Products & Orders for WooCommerce

Version 1.0.0 · Installation, licence activation, every setting explained, FAQ and troubleshooting.



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Gridsmith — Bulk Edit Products & Orders for WooCommerce: User Guide

Gridsmith turns your WooCommerce catalogue into a spreadsheet. Edit prices, stock, SKUs and statuses for hundreds of products in one screen, change prices in bulk, and undo mistakes with one click. Pro adds variation rows, orders and coupons grids, extra columns, find & replace, saved views, scheduled price changes and a full change history with rollback.

1. Requirements

- WordPress 6.4 or newer, PHP 7.4 or newer
- WooCommerce 8.0 or newer (HPOS and the classic order storage are both supported)
- Users need the `manage_woocommerce` capability (Administrators and Shop Managers)

2. Installation

1. Go to **Plugins** → **Add New** → **Upload Plugin** and upload `gridsmith.zip` (Free) or the Pro zip from your purchase email.
2. Click **Activate**.
3. Open **Gridsmith** → **Bulk Edit** in the admin menu.

Upgrading from Free to Pro

Upload the Pro zip over the Free version (WordPress asks to replace it — confirm). Your settings and data are kept. Then activate your licence (next section).

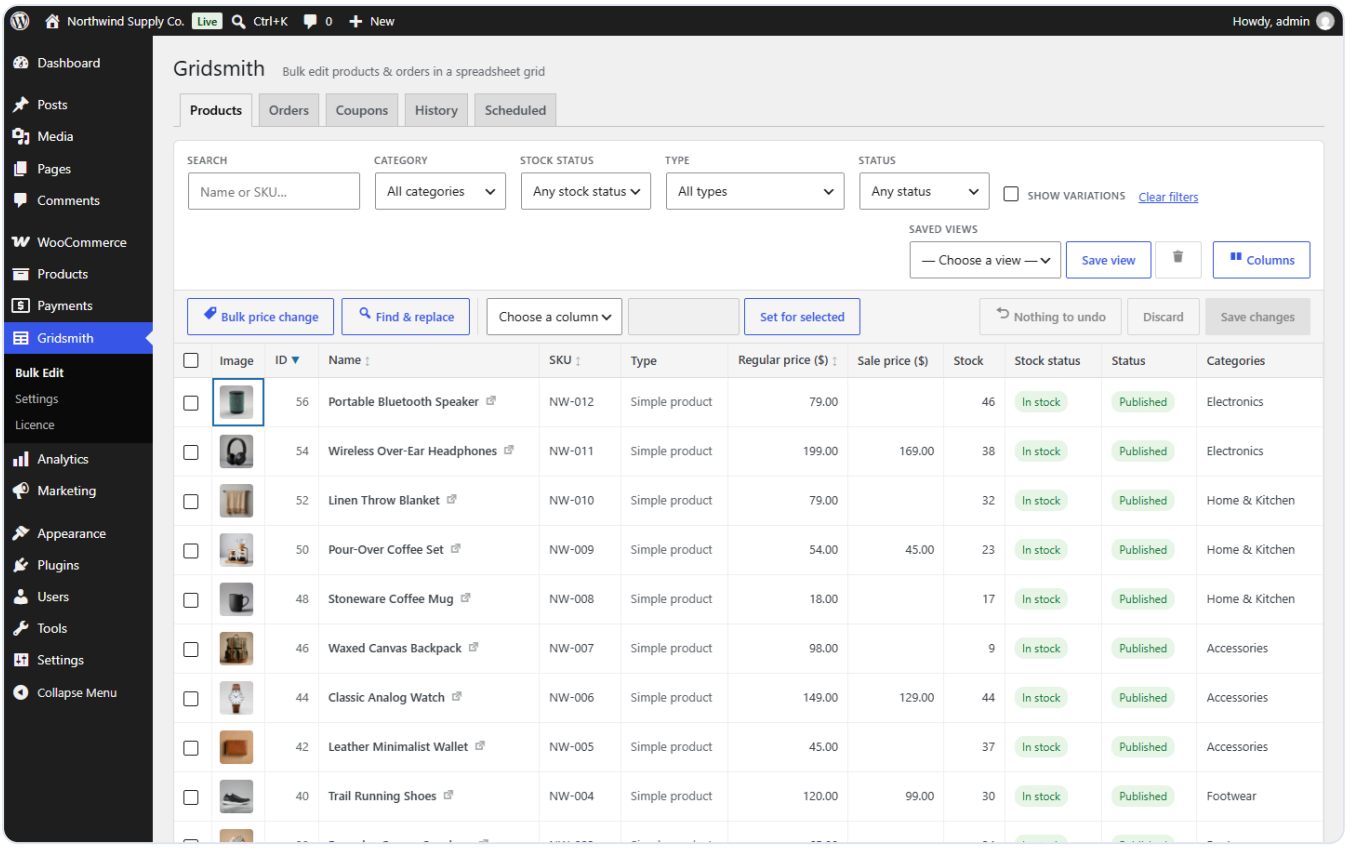
3. Licence activation (Pro)

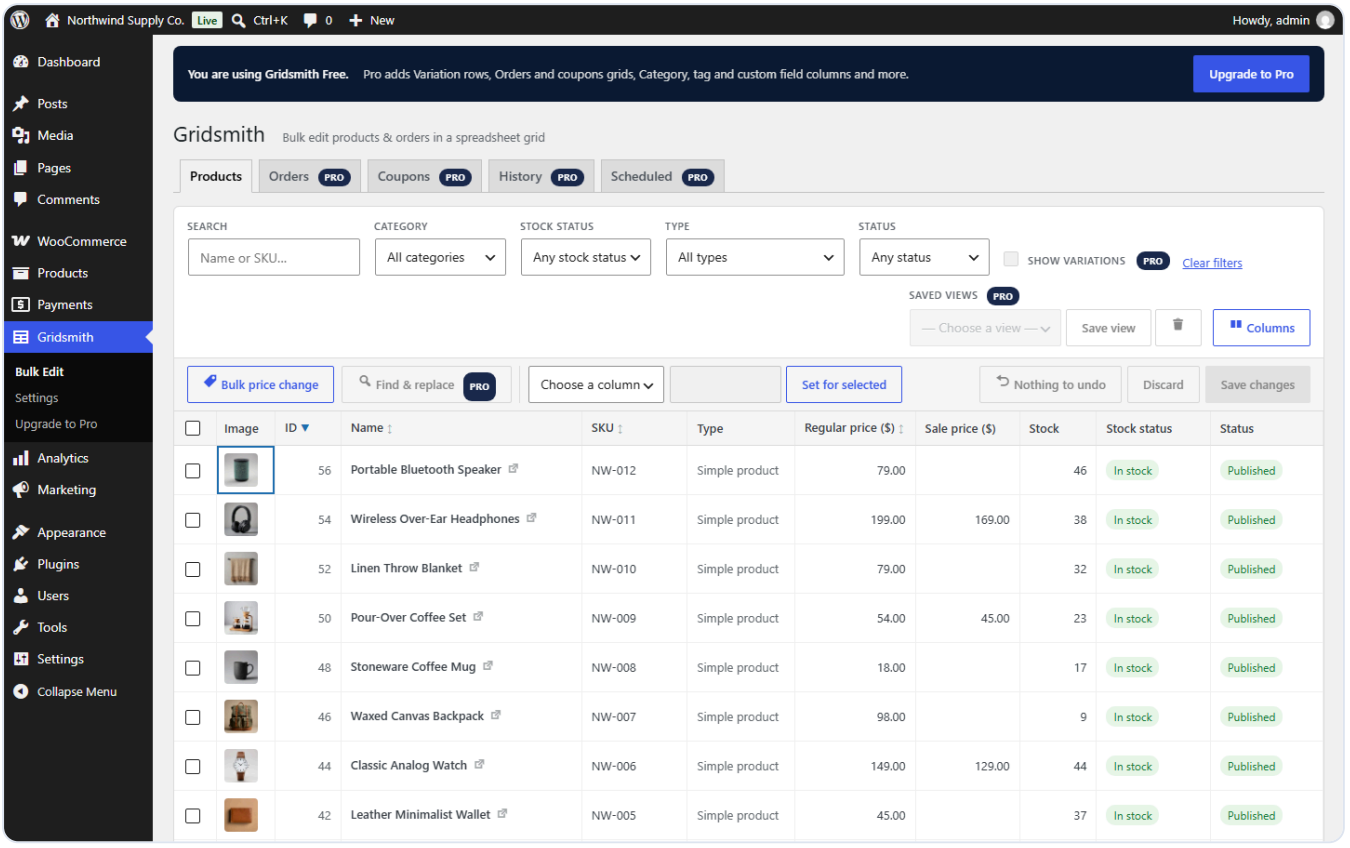
1. Open **Gridsmith** → **Licence**.
2. Paste the licence key from your purchase email and click **Activate licence**.
3. The status shows **Active** and the Pro tabs and columns unlock.

To move the licence to another site, click **Deactivate on this site** first. Lost key? Find it in your account at coodecraft.com.

4. The product grid

Screenshot: `media/shots/` (Free: `media/shots/`)





The grid shows one page of products at a time (20, 50, 100 or 200 rows — choose at the bottom right). Columns: image, ID, name, SKU, type, regular price, sale price, stock, stock status and status. Pro adds categories (and, via **Columns**, tags, attributes and your custom fields).

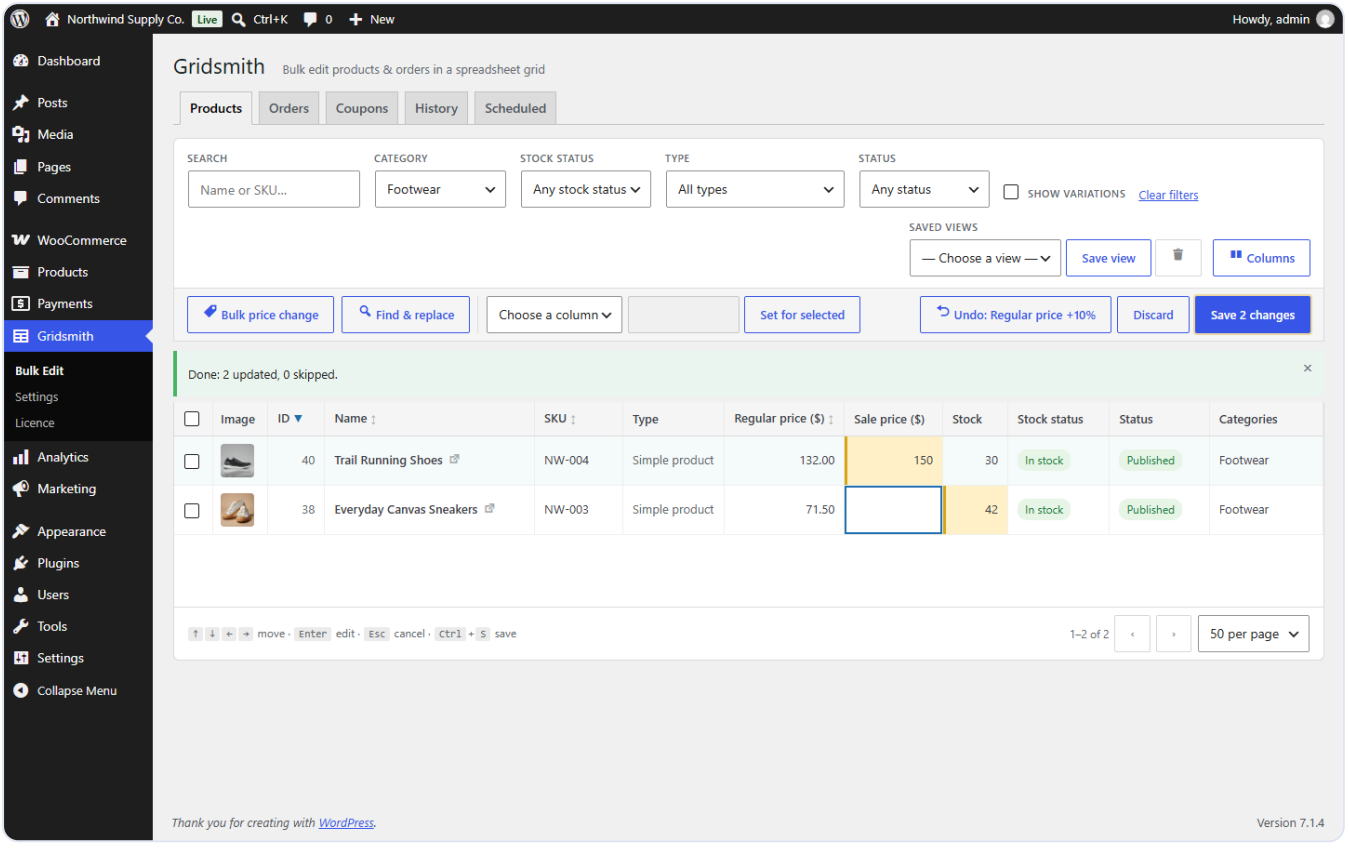
Filters and sorting

At the top: **Search** (name or SKU), **Category**, **Stock status**, **Type** and **Status**. The grid reloads as you change them. **Clear filters** resets everything. Click a column title with ↕ (ID, Name, SKU, Regular price) to sort; click again to reverse.

Editing cells

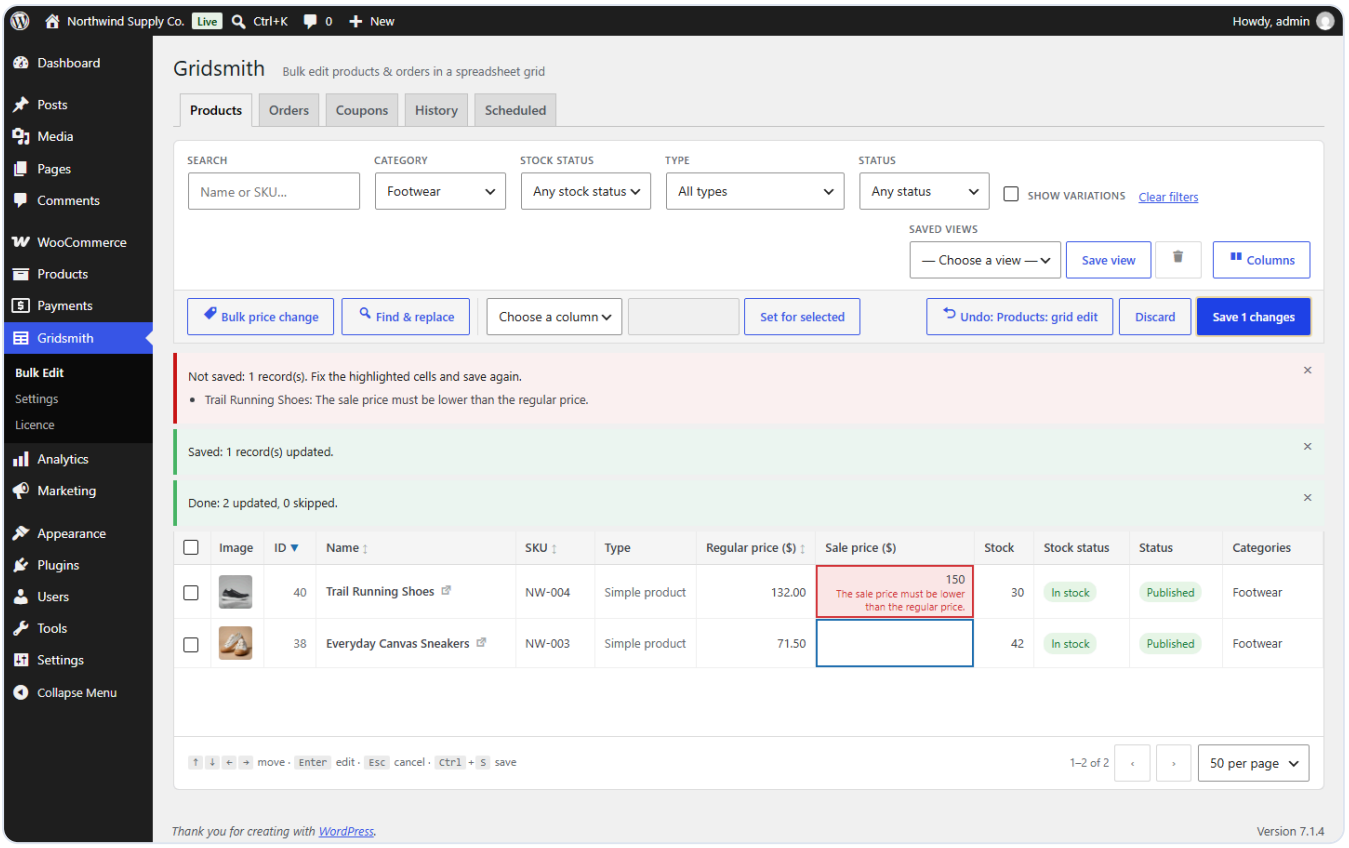
- Click a cell, or move with the **arrow keys** (also Home/End, PageUp/PageDown).
- Press **Enter** (or F2), or simply start typing, to edit. Dropdown columns (stock status, status) open a list.
- **Enter** saves the cell and moves down, **Tab** moves right, **Esc** cancels.
- **Delete** clears a cell (for example, an empty sale price removes the sale; an empty stock cell stops stock tracking).
- **Space** selects or unselects the current row.

Changed cells are highlighted in yellow — nothing is saved yet. Click **Save N changes** (or press **Ctrl+S**) to save the whole batch. Screenshot: `media/shots/`.



Validation

Every value is checked on the server before saving. If something is wrong, that product is not saved and the cell turns red with the reason underneath — for example a sale price that is not lower than the regular price, a SKU already used by another product, or text in a number column. Fix the cell and save again. Screenshot: `media/shots/`.



Some cells are greyed out because WooCommerce does not allow editing them there:

- Prices of **variable** products (their price comes from the variations — edit those in Pro with **Show variations**).
- **Stock status** when stock is managed (WooCommerce calculates it from the quantity).
- The name and status of variation rows.

Set a value for many rows

Tick the rows (or the header checkbox for the whole page), choose a column in **Choose a column**, enter or pick the value and click **Set for selected**. The cells are marked as changed; click **Save** to apply.

Columns

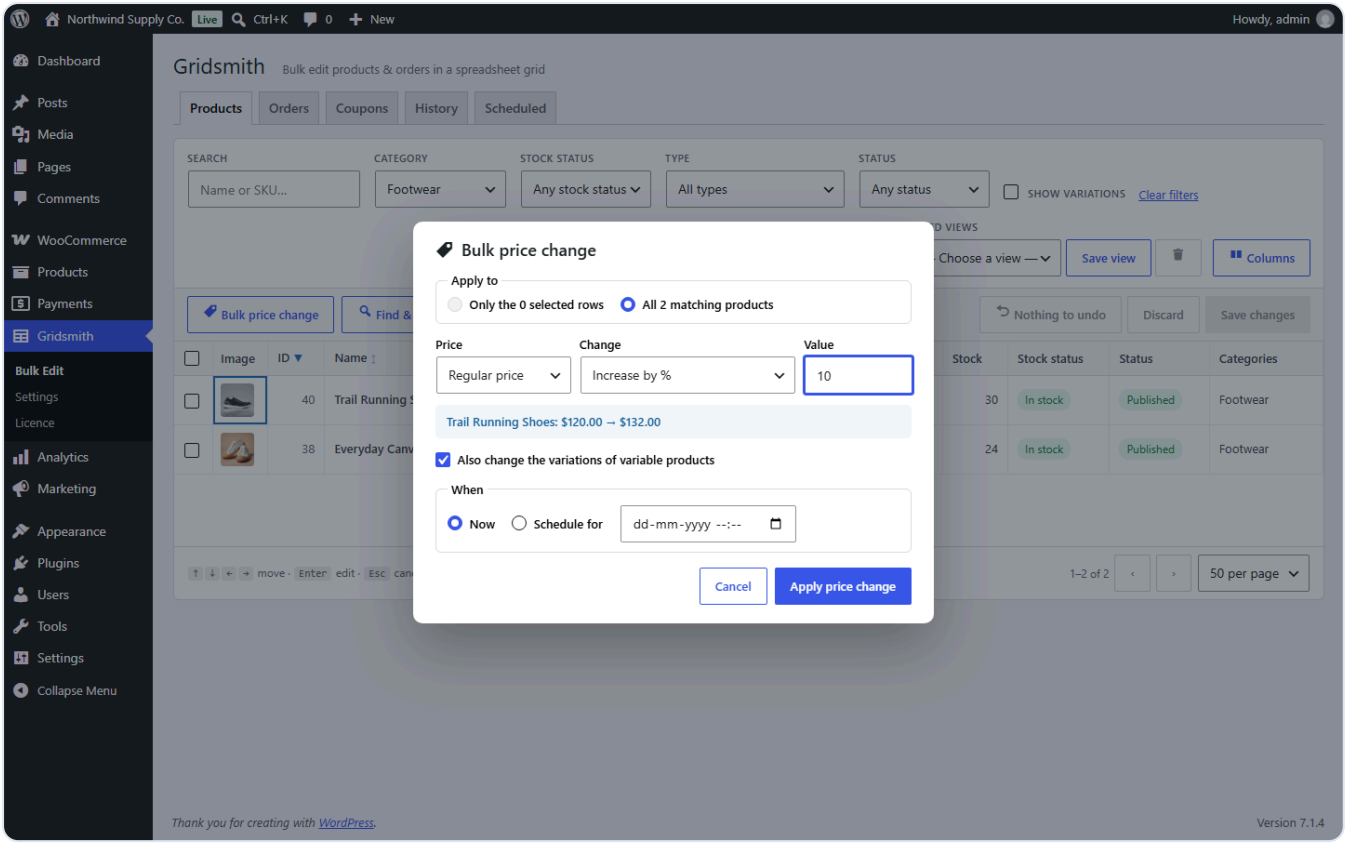
Click **Columns** to show or hide columns. Your choice is remembered in this browser.

Discard and Undo

- **Discard** throws away unsaved changes.
- **Undo: …** reverts your last saved change or bulk action. If someone changed one of those values again since, Gridsmith keeps the newer value and tells you how many were skipped. Undo keeps one step per user; Pro's History keeps everything.

5. Bulk price change

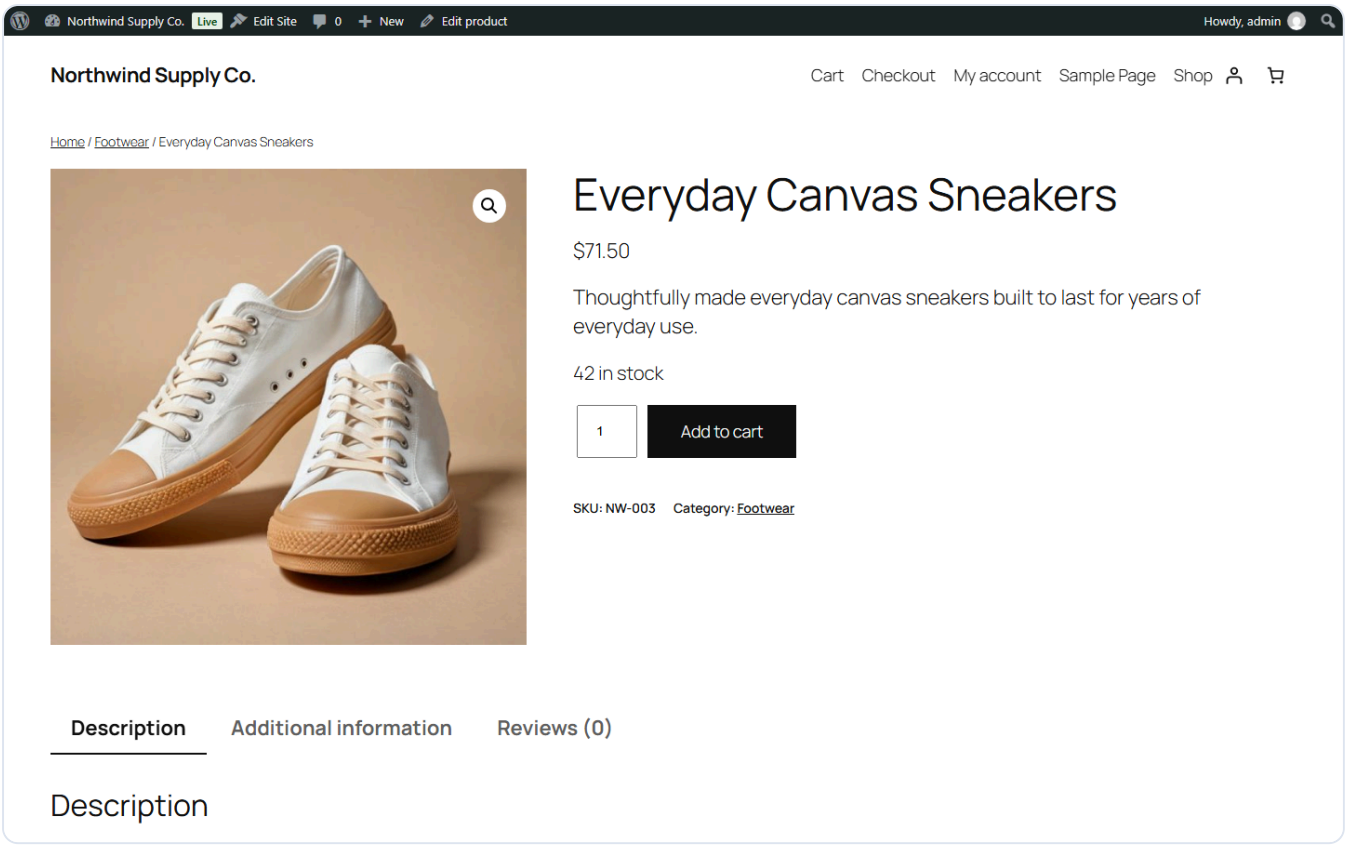
Screenshot: `media/shots/`



1. Filter the grid (for example Category = Footwear), or tick specific rows.
2. Click **Bulk price change**.
3. **Apply to**: the selected rows, or all products matching the current filter (across all pages).
4. **Price**: regular or sale price.
5. **Change**: increase or decrease by %, increase or decrease by a fixed amount, set to a value, set the sale price to "regular price minus %", or remove the sale price.
6. Enter the **Value**. The blue line shows an example with a real product before you apply.
7. Pro: tick **Also change the variations of variable products** to include variations.
8. Click **Apply price change**. A progress bar shows the work, which is done in small chunks so large catalogues never time out.

Results are rounded to your store's price decimals. Products that would end up with a sale price at or above the regular price are skipped and listed. In the free version, variable products are skipped (their prices live on the variations).

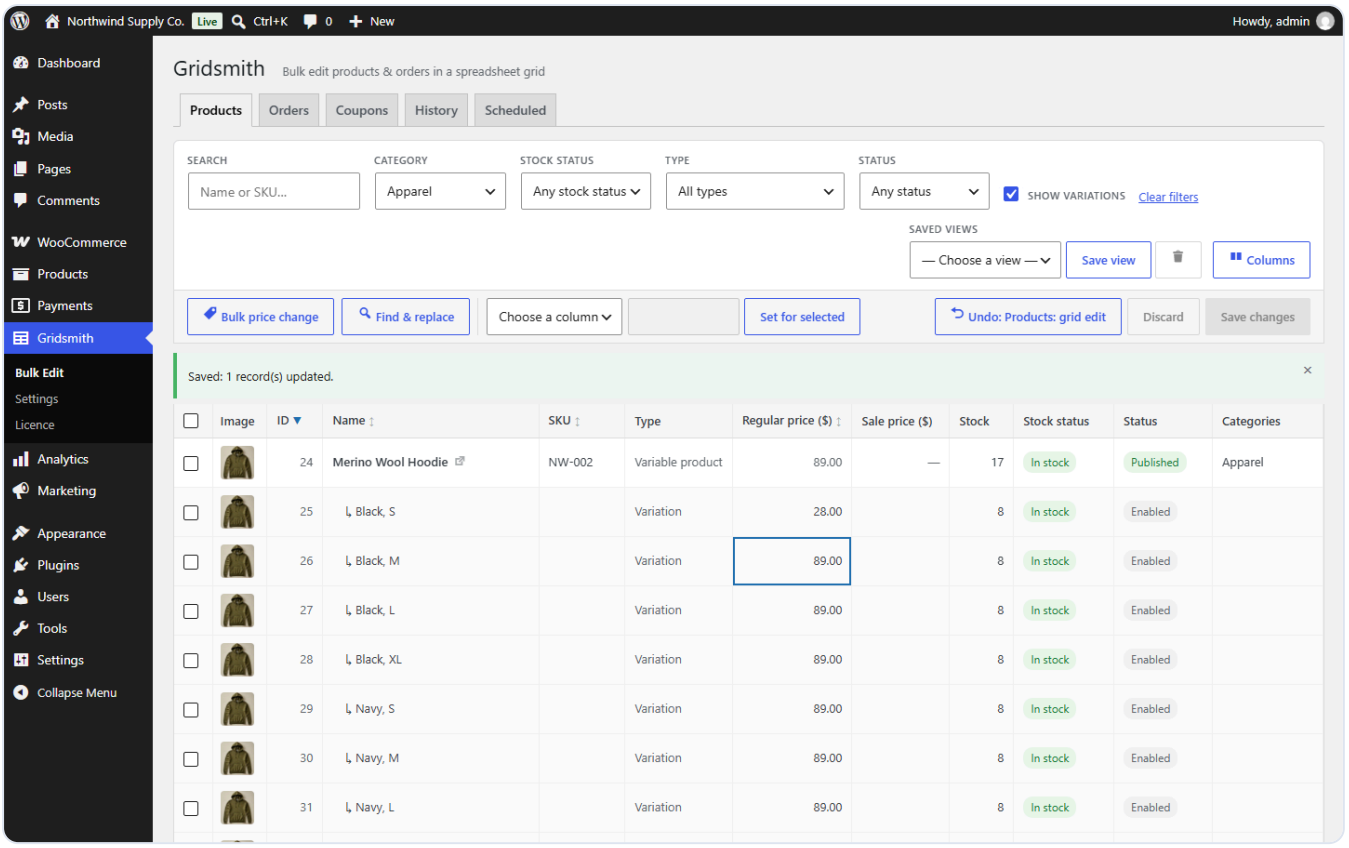
The new prices show on the shop at once — `media/shots/` .



6. Pro features

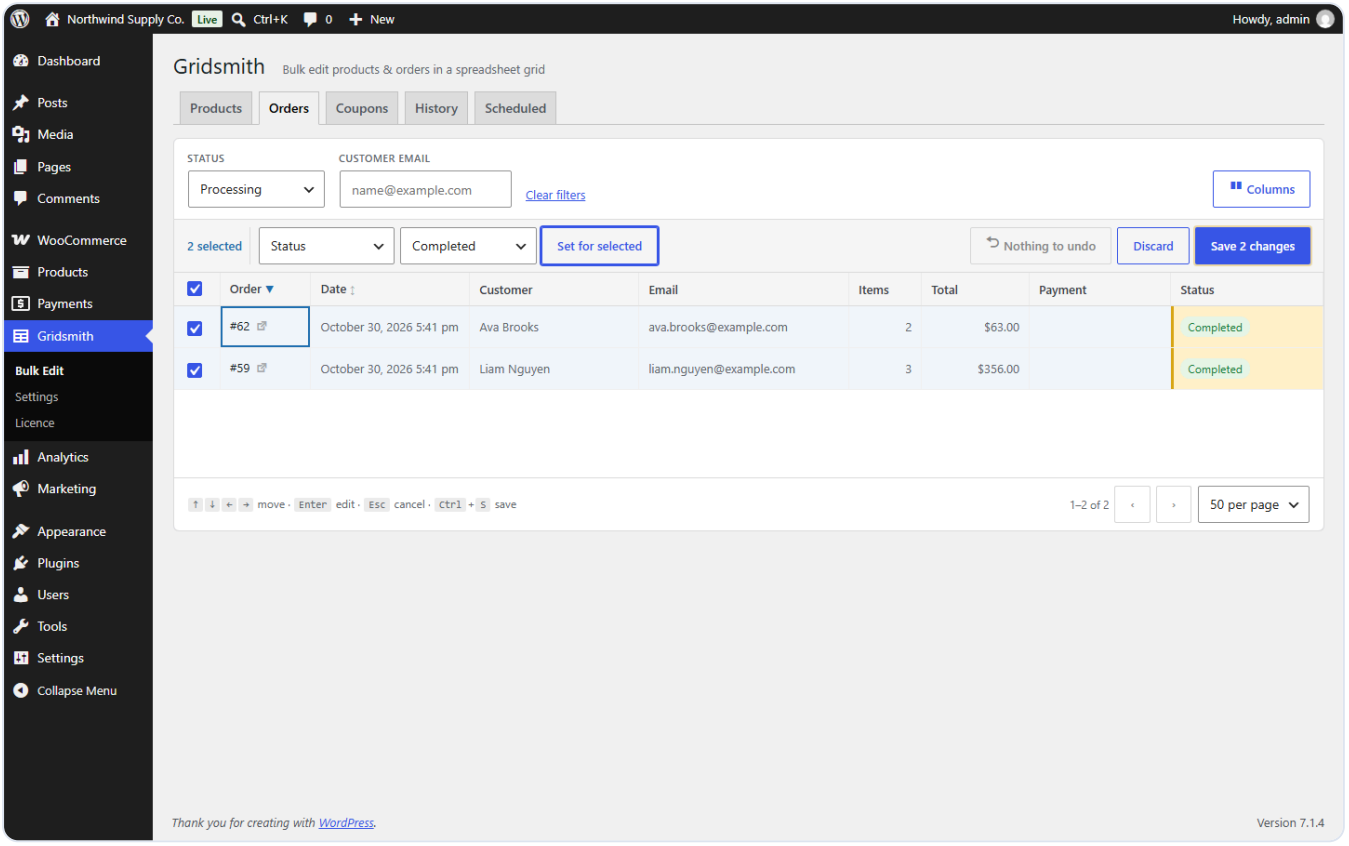
Variation rows

Tick **Show variations**. Each variable product is followed by its variations (shown as "↳ Black, S"). Edit their regular price, sale price, SKU, stock and stock status like any other row. Screenshot: `media/shots/`.



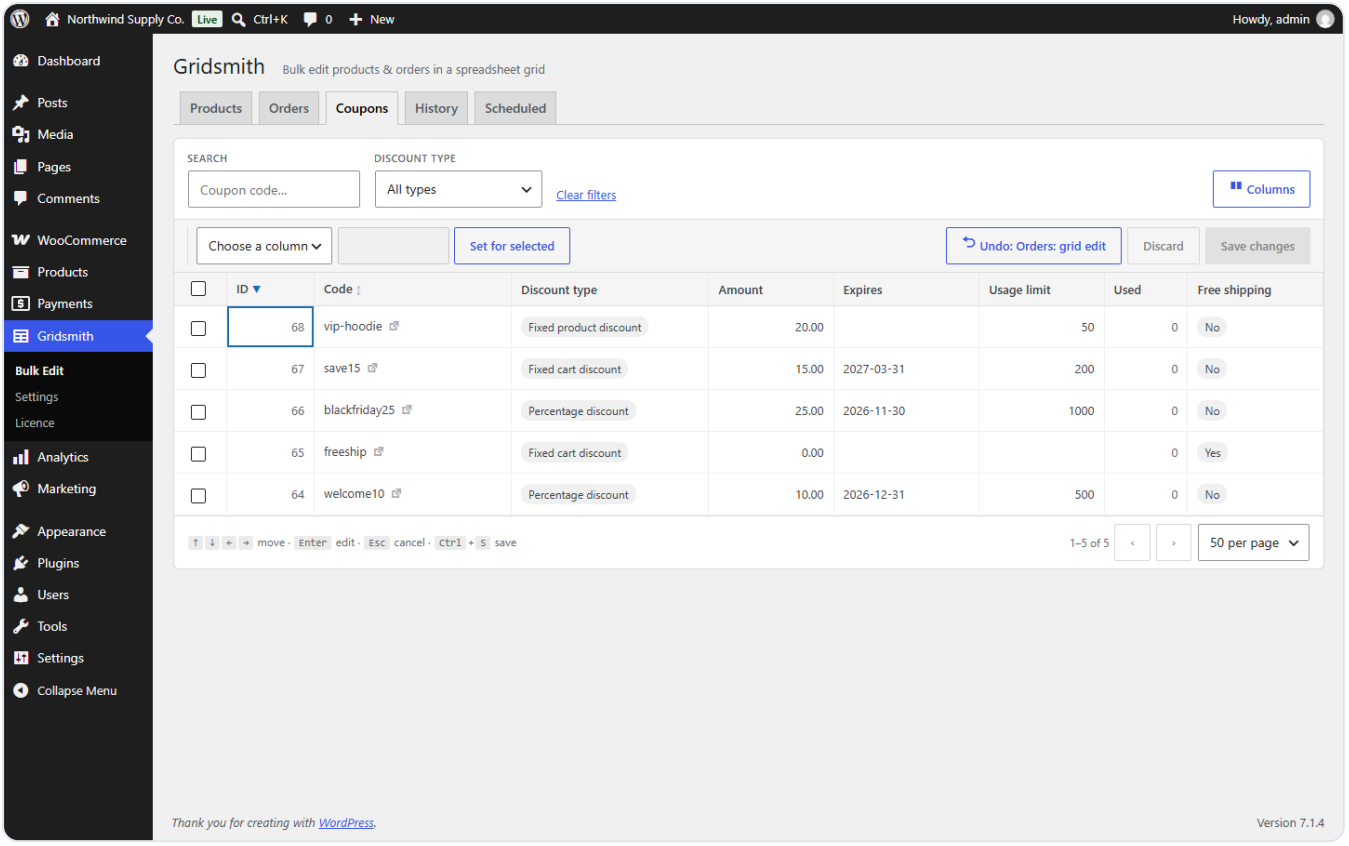
Orders grid

Tab **Orders**. Filter by status or customer email, tick the orders, choose **Status** in "Choose a column", pick the new status, **Set for selected**, then **Save**. Status changes add an order note and send the normal WooCommerce emails (for example "Order completed"). Screenshot: `media/shots/`.



Coupons grid

Tab **Coupons**. Edit code, discount type, amount, expiry date (YYYY-MM-DD, empty for none), usage limit (empty for unlimited) and free shipping. Duplicate codes and percentage discounts above 100 are refused. Screenshot: `media/shots/` .



Categories, tags, attributes and custom fields

- **Categories** and **Tags**: type names separated by commas. Names must already exist (create new ones under Products → Categories / Tags first).
- **Attributes**: shown read-only for reference.
- **Custom fields**: add meta keys under **Gridsmith → Settings → Custom field columns** (one per line, up to 15). Each becomes an editable text column. Leaving a cell empty deletes that meta value.

Find & replace

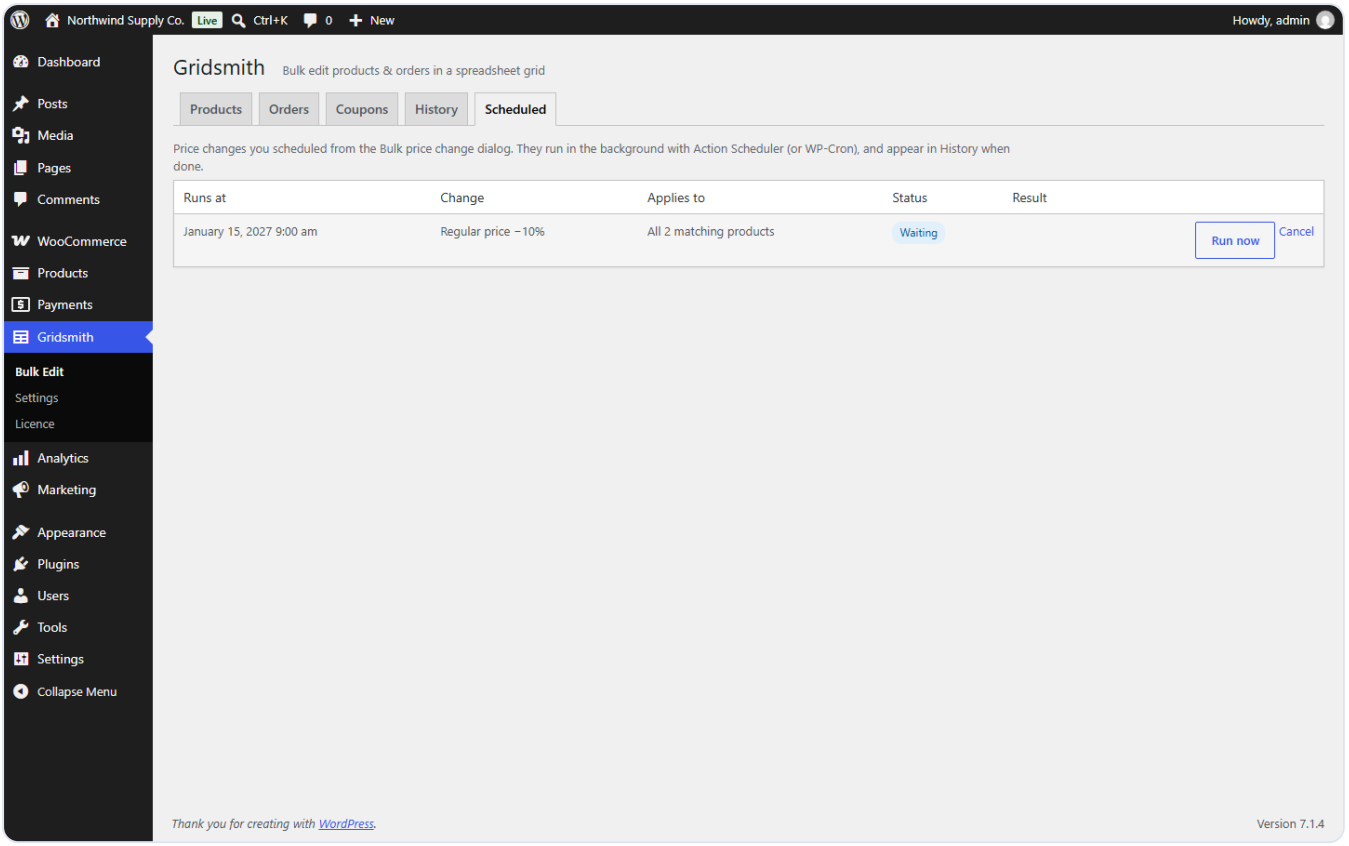
Click **Find & replace**, enter the text to find and its replacement, choose where to search (title, short description, description), optionally **Match case**, and choose selected rows or all matching products. Changes can be undone like any other batch.

Saved views

Set up filters, sorting and columns, then click **Save view** and give it a name. Pick it later from **Saved views** to restore everything in one click. The bin button deletes the selected view. Views are per user.

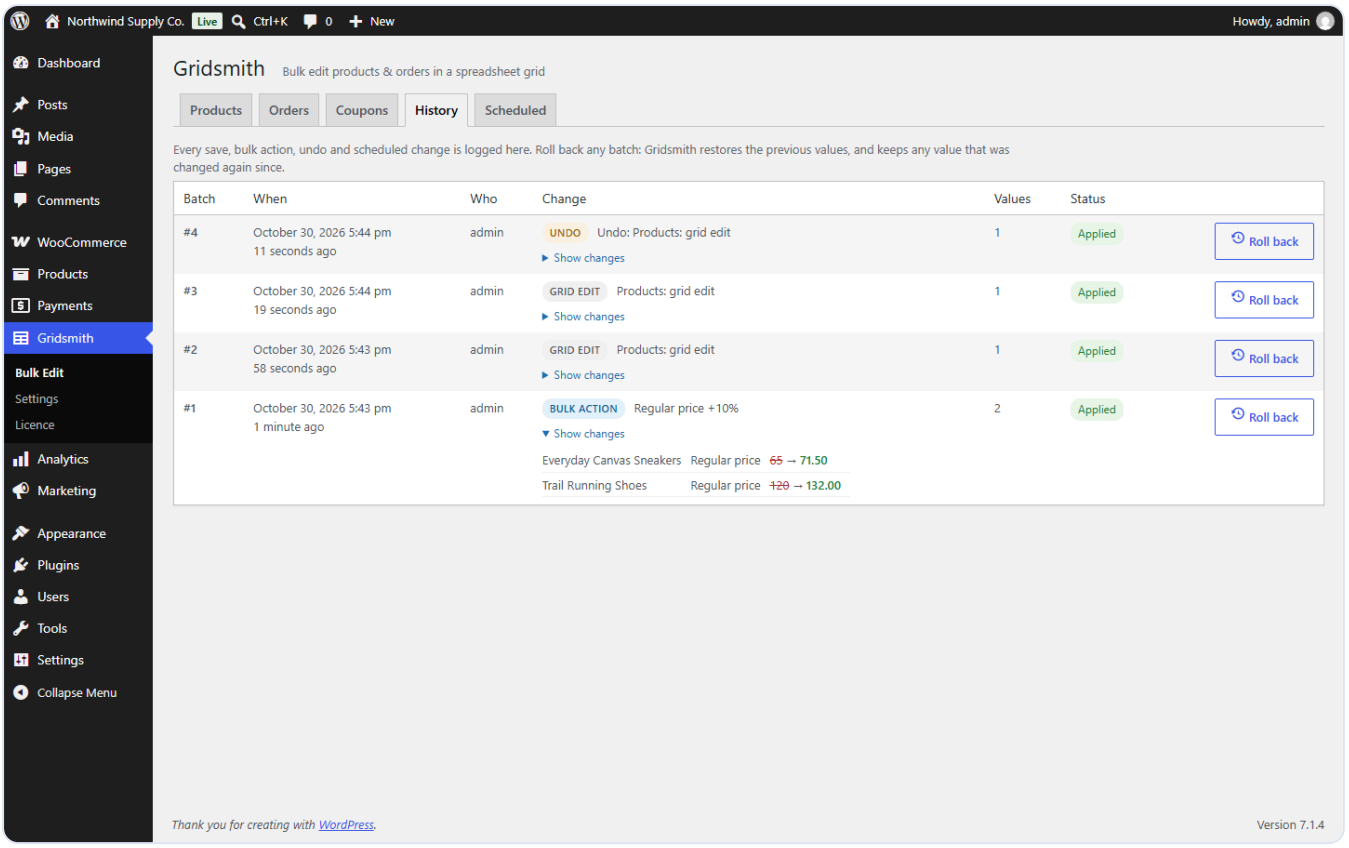
Scheduled price changes

In the Bulk price change dialog choose **Schedule for** and a date and time (your site's timezone). The change runs in the background with WooCommerce's Action Scheduler (or WP-Cron). Follow it on the **Scheduled** tab, where you can **Run now** or **Cancel**. When it runs it uses the filter as it is at that moment — so products added to the category later are included. Screenshot: `media/shots/`.



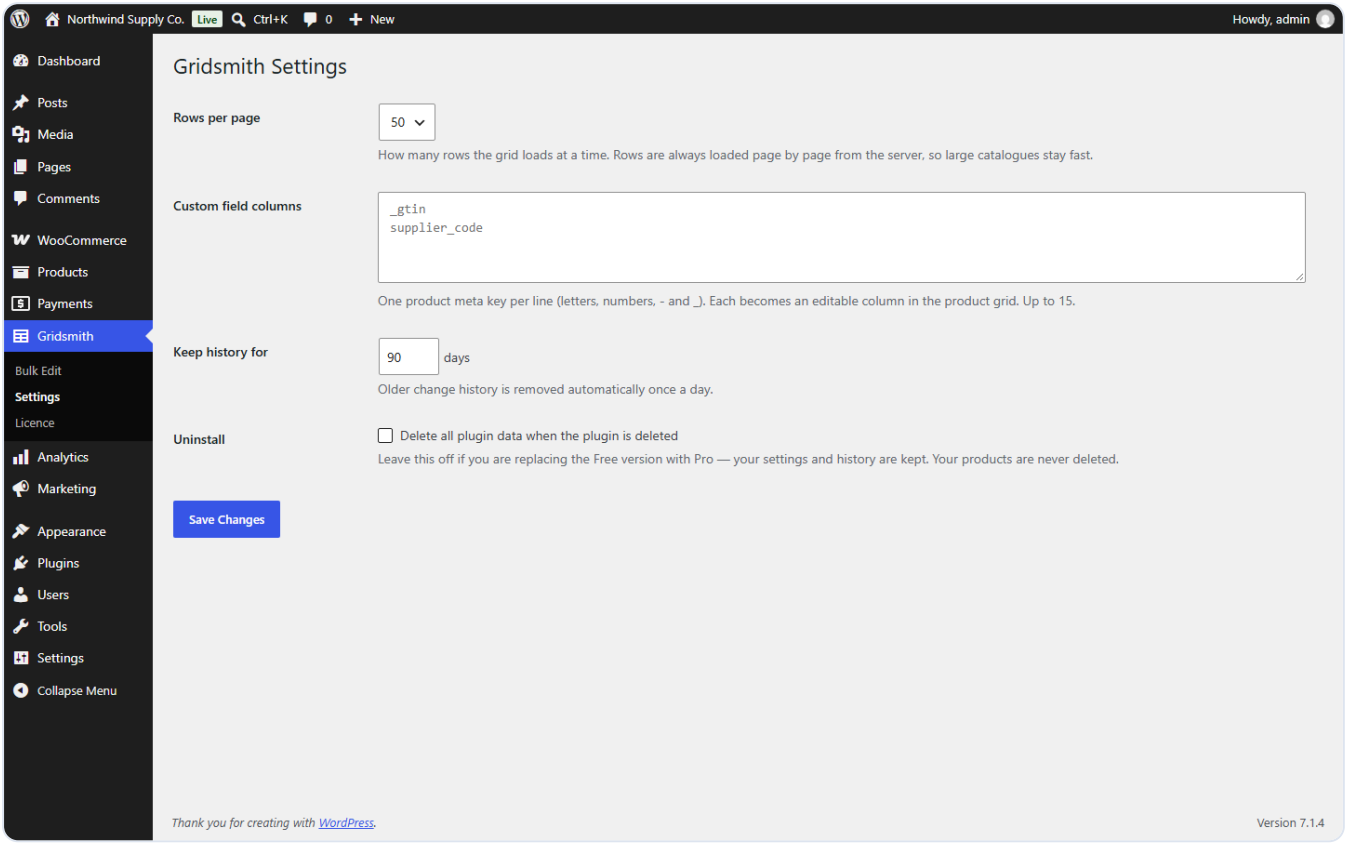
History and rollback

Tab **History** lists every save, bulk action, undo, rollback and scheduled run: who, when, what and how many values. Click **Show changes** to see each old → new value, and **Roll back** to restore the old values of that batch — even an older one. Values that were changed again since are kept and counted as skipped. Screenshot: `media/shots/`.



7. Settings

Gridsmith → Settings (`media/shots/`):



- **Rows per page** — default page size of the grid.

- **Custom field columns** (Pro) — meta keys to show as columns.
- **Keep history for** (Pro) — days of history to keep; older entries are removed daily.
- **Delete all plugin data when the plugin is deleted** — off by default. Turn it on only if you want settings, history, saved views and scheduled jobs removed when you delete the plugin. Your products, orders and coupons are never deleted.

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8. FAQ

Does Gridsmith load all my products at once? No. Only the page you see is loaded; filtering, sorting and search happen on the server.

Are WooCommerce hooks and caches respected? Yes. Every change is saved through the WooCommerce product, order and coupon objects, so lookup tables, transients, stock status and other plugins' hooks run normally.

Why did my bulk change skip some products? Products with no price to change (empty sale price with "increase by %"), variable products (Free) and products that would fail validation are skipped and listed.

Can a Shop Manager use it? Yes, anyone with `manage_woocommerce`.

Will it email customers when I change order statuses? Yes, the same emails WooCommerce sends when you change a status by hand.

What happens on deactivation? Background jobs are paused. Pending scheduled changes are queued again when you reactivate.

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9. Troubleshooting

- **The grid stays empty or shows "The request failed"** — another plugin or a security rule may block the WordPress REST API (`/wp-json/`). Make sure it is reachable for logged-in users.
- **A cell is greyed out** — see "Editing cells" above for which values WooCommerce does not allow editing there.
- **"does not exist yet" in a Categories cell** — create the category first, then type its exact name.
- **A scheduled change did not run** — WP-Cron needs site visits; run it from the Scheduled tab with **Run now**, or set up a real cron job for `wp-cron.php`.
- **Undo or rollback skipped values** — those values were changed again after the batch, so Gridsmith kept the newer value on purpose.

Support: https://coodecraft.com/market/product/woo-bulk-edit